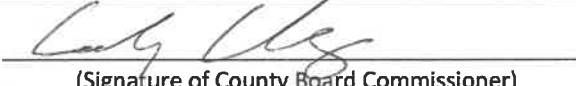


Minnesota Pollution Control Agency Feedlot Program
2017 County Feedlot Officer (CFO) Annual Report
 (Data for the Period: January 1, 2017 - December 31, 2017)
 Revised December 2017

County:	Lake of the Woods		
Contact Person:	Mike Hirst		
Phone Number:	(218) 634-1842 ext# 4		
E-Mail Address:	mike.hirst@mn.nacdnet.net		
Signature:			2/27/18 (Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.				County Number	Previous Numbers	
REGISTRATION						
Lines 1-5 are for information purposes only	1	Feedlots in shoreland with 10 - 49 AU:		5	5	
	2	Feedlots with 50 - 299 AU:		18	17	
	3	Non-CAFO/NPDES/SDS ≥ 300 AU:		1	1	
	3a	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")		0	---	
	4	Feedlots with NPDES/SDS permits:		0	0	
	5	Total - Feedlots required to be registered:		24	23	
Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)					25	
PRODUCTION SITE INSPECTIONS (compliance or construction)						
					Number	
	6	Feedlots inspected in shoreland with 10 - 49 AU:			1	
	7	Feedlots inspected with 50 - 299 AU:			1	
	8	Non-CAFO/NPDES/SDS ≥ 300 AU inspected:			0	
	9	Total - Non-CAFO/NPDES/SDS Feedlots inspected required to be registered:	FYI → 7%= 2		2	
	10	CAFO/NPDES/SDS sites inspected:			0	
	11	Inspected Feedlots non-compliant with water quality discharge standards:			0	
LAND APPLICATION INSPECTIONS						
					Number	
Non-CAFO and non-NPDES/SDS	12	Feedlots ≥ 100 AU where Level 1 land app was conducted:			0	
	13	Feedlots ≥ 100 AU where Level 1 land app result was non compliant:			0	
	14	Site ≥ 300 AU (or ≥100 AU in DWSMA) where Level 2 land app was conducted:			0	
	15	Feedlots from Line 14 where only a Level 2 land app inspection was conducted:			0	
	16	Feedlots from Line 14 where Level 2 land app result was non compliant:			0	
	17	Feedlots ≥ 100 AU where Level 3 land app was conducted:			0	
	18	Feedlots from Line 17 where only a Level 3 land app inspection was conducted:			0	
	19	Feedlots ≥ 100 AU where Level 3 land app result was non compliant:			0	
SPECIALTY INSPECTIONS				Number	PC	PC Total
Non-CAFO and non-NPDES/SDS	20	How many from Line 9 are construction only (Line 9 - # of compliance insp):		0	---	---
	21	Sites with multiple inspections where at least one was a construction insp:		0	0.5	0
	22	Feedlots inspected that are located in shoreland and/or DWSMA:		1	---	---
	23	Complaint inspections at sites required to be registered:		0	---	---
	24	Complaint inspections at sites NOT required to be registered:		0	---	---
	25	On-site assistance inspections:		0	---	---
INSPECTION TYPE (Performance Credit Eligible)				Number	PC	PC Total
Based on Number of Sites Inspected by Type	26	Compliance Inspections at non-CAFO/NPDES/SDS sites:		2	1.5	0
	27	Construction only Inspections at non-CAFO/NPDES/SDS sites (to meet 7% min):		0	1	0
	28	Complaint Inspections (any size site):		0	0.5	
	29	Level 2 Land Application Inspections at non-CAFO/NPDES/SDS sites:		0	3	0
	30	Level 3 Land Application Inspections at non-CAFO/NPDES/SDS sites:		0	0.5	0
	31	CAFOs or feedlots with NPDES/SDS permits inspected:		0	0.5	
	32	Inspection Type Performance Credit Total: (Questions 26-31)				

All data must be entered in accordance with the Annual CFO Report Guidance Document.					
<i>Except where identified, this report addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.</i>					
PERMITTING			Number	PC	PC Total
	33	30-day construction or expansion notifications received:	0	---	---
	34	Interim Permits Issued or Modified:	0	2	0
	35	Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU:	0	1	0
	36	Public meetings held for construction or expansion to ≥ 500 AU:	0	---	---
EMERGENCY RESPONSE (any size site)			Number	PC	PC Total
	37	Events where emergency response was conducted: (on-site visit)	0	2	0
PRODUCTION SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)			Number	PC	PC Total
	38	Feedlots where a partial environmental upgrade was achieved:	0	---	---
	39	Feedlots where a complete environmental upgrade was achieved:	0	6	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)					Number
Non-CAFO and non-NPDES/SDS	40	Feedlots ≥ 100 AU where Level 1 land app non-compliance was returned to compliance:			0
	41	Feedlots ≥ 300 AU (or ≥ 100 AU located in a DWSMA) where Level 2 land app non-compliance was returned to compliance:			0
	42	Feedlots ≥ 100 AU where Level 3 land app non-compliance was resolved:			0
OWNER ASSISTANCE			Number	PC	PC Total
Describe on Supplemental Form	43	Workshops or trainings hosted and/or co-sponsored by the CFO:	1	2	2
	44	Number of feedlot owners attending events in line 43:	35	---	---
	45	Number of mailings to feedlot owners:	2	---	---
	46	Feedlot articles placed in newspapers:	4	---	---
STAFFING LEVEL AND TRAINING					Number
	47	FTEs - (Full Time Equivalents) supplied by the CFO(s):			0.13
	48	FTEs supplied by other county staff, including administrative and support staff assigned by the county to the feedlot program:			0.04
	49	FTEs supplied through contract with other local government units:			0
	50	Total Number of FTE positions that supported county program:			0.17
	51	CFO - training hours: (Enter total training hours earned)			23
ENVIRONMENTAL REVIEW (EAW)			Number	PC	PC Total
	52	EAW petitions received:	0	---	---
	53	EAWs prepared by county:	0	4	0
AIR QUALITY NOTIFICATIONS					Number
	54	Notifications received claiming air quality exemptions:			0
ENFORCEMENT ACTIONS					Number
Describe on Supplemental Form	55	Letters of Warning (LOW) issued:			0
	56	Notices of Violation (NOV) issued:			0
	57	Court actions commenced:			0
OTHER PROGRAM ACTIVITIES			Number	PC	PC Total
Describe on Supplemental Form	58	Feedlots where a MinnFARM was conducted:	0	1	0
	59	Hours mentoring New CFOs:	0	0.25	0
	60	CFO presentations at informational or producer groups: (per event)	0	1	0
	61	Meetings with other local government and producer groups:	2	---	---
	62	Feedlot Ordinance Revisions:	0	---	---
TOTAL PERFORMANCE CREDITS					2.00

Minnesota Pollution Control Agency Feedlot Program

2017 Annual County Feedlot Officer Report

Supplemental Information Page

January 1, 2017 – December 31, 2017

County Name:

Lake of the Woods County

Work Plan Inspection Goals

The Lake of the Woods County Inspection goals for 2017 outlined in the County's Delegation Agreement Work Plan Goals were to complete 0 to 2 inspections within shoreland and 0 to 2 inspections in a four year inspection rotation, with an overall goal of two total inspections. These goals were accomplished in 2017, with the completion of two feedlot inspections. One inspection was completed within shoreland and the other was in the four year rotation. Due to the time spent on re-registration of feedlots in 2017, there was less time for inspections. More inspections were scheduled in the fall, however early snow that started in October prevented further inspections to be completed. Snow cover makes it difficult to do a complete inspection. Inspections have been delayed until the spring of 2018, when better conditions will exist.

Owner Assistance

- Coordinated and assisted with hosting an Alternative Grazing Tour in partnership with the Northwestern Stockmen's Association on September 15th and 16, 2017.
- 2 LOW SWCD Newsletters were sent out the livestock producers. Articles featured cost share opportunities and conservation practices.
- 2 direct mailings to livestock producers:
 - Re-registration letter
 - A direct mailing for the NW Stockmen's Association's Grazing Tour was sent out to local livestock producers
- 4 Feedlot related articles were shared with the local paper:
 - Registration Article - April 2017
 - Promotion of NW Stockmen's Association's Grazing Tour - September 2017
 - MDA *Grant money now available to Minnesota livestock owners for prevention of wolf attacks*, article shared - October 2017
 - MDA *Down on the Farm*, article shared - December 2017

Staffing Level and Training

The CFO attended the following trainings in 2017:

- 01/11/2017 – Annual CFO Report WebEx
- 04/11/2017 – MN Association of County Feedlot Officers Conference
- 04/12/2017 – MN Association of County Feedlot Officers Conference
- 04/13/2017 – MN Association of County Feedlot Officers Conference
- 06/21/2017 – Tempo New interface WebEx
- 06/28/2017 – Tempo location Screen training WebEx
- 07/25/2017 – Tempo Return to Compliance WebEx
- 08/22/2017 – Regional Meeting in Detroit Lakes
- 10/18/2017 – Watershed Approach, Delegation Agreement, inspection checklist WebEx
- 11/13/2017 – Inspection Checklist WebEx
- 12/21/2017 – WebEx

Feedlot Enforcement Actions

None

Other Program Activities

Completed re-registrations for all feedlots in Lake of the Woods County.
Attended 2 County Board Meetings to review the program get approvals:

- 02/28/2017 – Approval for the 2016 Feedlot Annual Report.
- 11/14/2017 – Approval for the 2017-2018 Feedlot Work Plan.

Program updates were also covered at Lake of the Woods SWCD Board meetings.

2017 MPCA County Feedlot Financial Report			
The county may show all county expenditures beyond the required match.			
Revised 12/11/17			
County	Lake of the Woods County		
County Feedlot Officer	Mike Hirst	(218)-634-1842	
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2016 Carryover	0	0	0
Grant Award Amount	\$ 7,500.00	\$ 7,500.00	0
Required Match Amount	\$ 7,500.00	\$ 7,500.00	0
2016 Performance Credits (Rec'd in 2017)	\$ 324.00	\$ 324.00	0
TOTAL	\$ 15,324.00	\$ 15,324.00	0
Activity	Spent		
Complaint Response	\$ -		
Inspections & Compliance	\$ 2,315.95		
Owner Assistance	\$ 2,595.74		
Permitting			
Registration/Inventories	\$ 6,165.87		
Training/Conferences	\$ 1,736.96		
Administration	\$ 1,533.98		
Other (explain)			
Choose Row 24 or 26 when entering Overhead costs. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs in Row 24 or 26.	<i>Overhead is figured into salary. Program activities include overhead. Some direct charges to the program do occur and they are outlined below.</i>		
Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in	Spent		
Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)	Spent		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)			
Supplies (computer, internet, phone, copier, fax, paper, postage,	\$ 330.57		
Other (explain)			
Research fees			
Meeting Expenses	\$ 569.94		
Education Expenses	\$ 75.00		
TOTAL	\$15,324.00		
Employee Name	FTE	Grant Salary Expense (includes insurance/benefits)	
Mike Hirst	0.13	\$	11,579.73
Corryn Trask	0.01	\$	858.78
Becky Buegler	0.03	\$	1,909.98
TOTAL	0.17	\$	14,348.49
FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2016.			