

MARRIAGE APPLICATION PROCESS

Please note the following:

- Both parties must appear in person in order to sign the application form. If this is not possible, a supplemental form must be completed by the non-appearing party and signed in front of a notary;
- Photo id is required at the time the application is signed;
- The fee is \$40.00 with proof of pre-marital education. The fee is \$110.00 without proof of pre-marital education;
- The fee is due at the time the application is signed. Refunds will not be issued after the fee has been paid;
- There is a five day waiting period before the license can be issued;
- The license must be used within six months of the date of issue;
- It will take approximately 5-10 minutes to complete the paperwork;
- This office will mail you a certified copy of the marriage certificate once we receive it from the individual who conducted the ceremony.

**Lake of the Woods County
Recorder's Office
218/634-1902
Office hours M-F 7:30am – 4:00pm**

**MINNESOTA APPLICATION FOR MARRIAGE LICENSE
LAKE OF THE WOODS COUNTY
LICENSE VALID FOR SIX MONTHS FROM DATE OF ISSUE – NO REFUND**

(MARRIAGE MUST BE PERFORMED WITHIN THE GEOGRAPHICAL BOUNDARIES OF MINNESOTA WITHIN SIX MONTHS FROM THE DATE OF THE LICENSE)

Groom

COMPLETE NAME (First)			(Middle)			(Last)			
*SOCIAL SECURITY NO.					I CERTIFY THAT I DO NOT HAVE A SOCIAL SECURITY NUMBER: SIGNATURE REQUIRED:				
ADDRESS (Number & Street)			CITY			STATE		COUNTY	ZIP
AGE	BIRTHDATE		BIRTHPLACE (State or Foreign Country)			RACE		SEX FEMALE MALE	
NO. OF PREVIOUS MARRIAGES:	HOW LAST MARRIAGE TERMINATED (Death, Divorce, Annulment)		DATE TERMINATED (mm/dd/yyyy)		WHERE TERMINATED (ie: County)		COURT (ie: District, Circuit)		
PREVIOUS MARRIED NAME (First)			(Middle)			(Last)			
**Does the groom have a felony conviction for a crime committed on or after August 1, 2000 under MN law or the law of another state or federal Jurisdiction:				No					
				Yes	If yes - what jurisdiction:				

Bride

COMPLETE NAME (First)			(Middle)			(Last)			
*SOCIAL SECURITY NO.					I CERTIFY THAT I DO NOT HAVE A SOCIAL SECURITY NUMBER: SIGNATURE REQUIRED:				
ADDRESS (Number & Street)			CITY			STATE		COUNTY	ZIP
AGE	BIRTHDATE		BIRTHPLACE (State or Foreign Country)			RACE		SEX FEMALE MALE	
NO. OF PREVIOUS MARRIAGES	HOW LAST MARRIAGE TERMINATED (Death, Divorce, Annulment)		DATE TERMINATED (mm/dd/yyyy)		PLACE TERMINATED (ie: County)		COURT (ie: District, Circuit)		
PREVIOUS MARRIED NAME (First)			(Middle)			(Last)			
**Does the Bride have a felony conviction for a crime committed on or after August 1, 2000 under MN law or the law of another state or federal jurisdiction:				No					
				Yes	If yes - what jurisdiction:				
IF EITHER OF THE PARTIES IS UNDER 18 YEARS OF AGE, GIVE THE NAME AND ADDRESS OF HIS/HER LEGAL CUSTODIAL PARENT(S), GUARDIAN OR COURT (MS 517.02):				Names					
				Address:					
ARE THE PARTIES RELATED TO EACH OTHER BY BLOOD OR ADOPTION?									
No:		Yes:		If Yes - What is the relationship:					
Give the names the parties will have AFTER MARRIAGE:		(Groom's First Name)			(Groom's Middle Name)			(Groom's Last Name)	
		(Bride's First Name)			(Bride's Middle Name)			(Bride's Last Name)	
Address the parties will have AFTER MARRIAGE: (Will not appear on marriage certificate, but will be mailed to this address)		Address (Number & Street)							
		City			State		Zip		

***Tennessee warning** for the collection of social security numbers: If you have a social security number you are required by federal and state law to put it on the marriage license application (title 42, US Code Sec 666 (a) (13) (a) MN statutes, section 144.223, and MN statutes, sec 517.08 subd. 1a (1997). Your social security number is reported to the MN Department of Health and will be kept private. If necessary, your social security number may be used to help obtain financial support of your child.

****Notice:** a party who has a felony conviction for a crime committed on or after August 1, 2000 under Minnesota law or the law of another state or federal Jurisdiction may not use a different name after marriage except as authorized by Minnesota statute 259.13, and doing so is a gross misdemeanor.

STOP HERE - must take the oath in front of a Local Registrar before signing.

I, the undersigned, hereby apply for a license to marry and declare upon oath that all of the above answers and statements of fact are true and correct; that neither of us has a spouse living; that neither of us is a mentally deficient person committed to the guardianship or conservatorship of the Commissioner of Human Services, and that one of the applicants is a man and the other is a woman.

SIGNATURE X _____ PHONE NUMBER () _____

SIGNATURE X _____ PHONE NUMBER () _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20_____.

BY: _____

OFFICE USE ONLY	DATE ISSUED:	ISSUED VIA: <input type="checkbox"/> MAIL <input type="checkbox"/> PICK UP	PAYMENT TYPE: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK #	DATE OF MARRIAGE:	PLACE OF MARRIAGE:	CEREMONY TYPE: <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> CIVIL

**SUPPLEMENTAL APPLICATION FOR MARRIAGE LICENSE
FOR PARTY NOT APPEARING**

Both parties must appear in person at the Local Registrar's Office at the time of application for marriage. However, if one of the applicants is unable to attend, the applicant appearing will complete the full application supplying all of the information for both parties. This supplemental application must be completed by the non appearing marriage applicant. A copy of the marriage application made by the appearing party is included.

PLEASE PRINT

Full Legal Name _____

Legal Name after Marriage _____

Notice: a party who has a felony conviction for a crime committed on or after August 1, 2000 under Minnesota law or the law of another state or federal jurisdiction may not use a different name after marriage except as authorized by Minnesota statute 259.13, and doing so is a gross misdemeanor.

If **NOT** applicable, please mark here _____ Signature _____

or

If applicable, Date Prosecutor Served _____ Signature _____
(Attach Affidavit of Service)

Tennessee warning: If you have a social security number you are required by federal and state law to put it on the marriage license application (title 42 US Code Sec 666(a) (13) (a) MN statutes section 144.223, and MN statutes, sec 517.08 subd 1a. Your social security number is reported to the MN Department of Health and will be kept private. If necessary, your social security number may be used to help obtain financial support of your child.

Certification to accuracy of Marriage Application:

____ My social security number is: _____

____ I certify that I do not have a social security number.

I hereby certify that I am the party listed as the Bride/Groom on this marriage application. I was unable to appear in person to make this application. I have reviewed the information supplied by the party appearing and certify to the accuracy of the information shown on the attached application.

Signature

State of _____

County of _____ ss

Subscribed and sworn to before me this _____ day of _____, 20_____ .

Notary Public Signature

Notary seal