

2019 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2019 - December 31, 2019)

Revised November 2019

County: Lake of the Woods

Contact Person: Mike Hirst

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Signature: _____

(Signature of County Board Commissioner)

3/24/2020
(Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

STAFFING LEVEL								
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):						0.1	
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:						0.06	
3	FTEs supplied through contract with other local government units:						0	
4	Total Number of FTE positions that supported county program:						0.16	
REGISTRATION <i>(Report your current numbers - base grant numbers are displayed for reference)</i>						Base	Current	
5	Feedlots in shoreland with 10 - 49 AU:						5	7
6	Feedlots with 50 - 299 AU:						17	17
7	Non-CAFO/NPDES/SDS ≥ 300 AU:						1	1
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")						---	
9	Feedlots with NPDES or SDS permits:						0	
10	Total - Feedlots required to be registered:						23	25
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)							25
Feedlot Sites Inspected						Minimum number of FEEDLOT SITES required to register that must be inspected (7%):		
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)							5
INSPECTION REPORTING								
Types of Inspections (at sites required to be registered)				10 - 49 AU	50 - 299 AU	300 or more AU		
Only count first instance of each type of inspection per feedlot				(in shoreland)	(except where noted)	(Non-CAFO/NPDES/SDS)		
13	Compliance inspections			1	3	1		
	13.1) How many included the optional P review					0		
14	Construction inspections			0	0	0		
	14.1) How many received a 2nd construction inspection			0	0	0		
15	Desktop N&P records inspection <small>(P review as part of a compliance inspection should be reported in 13.1)</small>				0	100+ AU & in DWSMA	0	
16	In-field land application inspection			0	0	0		
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)			0	0	0		
18	Routine or follow-up stockpile only inspection			0	0	0		
Other Inspection Related Info								
19	CAFO/NPDES/SDS sites inspected at the MPCA's request							0
20	Number of feedlots inspected within shoreland, a DWSMA, or a TMDL area.							5
21	Number of sites inspected found to be non-compliant with water quality discharge standards.							0
22	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.							4
INSPECTION Performance Credits (Summarized from entries above)								
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible								
23	Compliance inspections	<i>min. # of compliance inspections: 1</i>	5	2	3	1.5	4.5	
24	Construction inspections		0	0	0	1	0	
25	Desktop N&P records inspections		0	0	0	1.5	0	
26	In-field land application inspections		0	0	0	0.5	0	
27	Compliance inspections that include optional P review				0	0.5	0	
28	Number of facilities that received 2 or more construction inspections.				0	0.5	0	
29	CAFO/NPDES/SDS sites inspected at the MPCA's request				0	0.5	0	
30	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):				0	0.5	0	
31	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)				0	0.25	0	

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

Inspection goals and results for 2019 included the following:

2019 Inspection Strategy	2019 Inspection Goal	2019 Inspection Results
Sites within Shoreland	0-2	3
Sites in Inspection Rotation	0-2	5

All five sites inspected in 2019 were sites that were due for an inspection on the inspection rotation. Three of the five inspections were within shoreland. One of the inspections outside of shoreland was to the only site in Lake of the Woods County that is registered for over 300 animal units.

PERMITTING		Number	PC	PC Total
32	30-day construction or expansion notifications received:	0	---	---
33	Interim Permits Issued or Modified:	0	2	0
34	Construction Short-Form Permits Issued or Modified at Sites \geq 300 AU:	0	1	0
35	Public meetings held for construction or expansion to \geq 500 AU:	0	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
36	EAW petitions received:	0	---	---
37	EAWs prepared by county:	0	4	0
EMERGENCY RESPONSE		Number	PC	PC Total
38	Events where emergency response was conducted: (on-site visit)	0	2	0
ENFORCEMENT ACTIONS		Number	PC	PC Total
39	Letters of Warning (LOW) issued:	0	---	---
40	Notices of Violation (NOV) issued:	0	---	---
41	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
42	Feedlots where a partial environmental upgrade was achieved:	0	---	---
43	Feedlots where a complete environmental upgrade was achieved:	0	6	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
44	Feedlots 100+ AU where N records requirements were returned to compliance:	0	---	---
45	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
46	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
47	Sites visited to provide assistance	0	---	---
48	Workshops/trainings hosted/sponsored by the CFO:	0	2	0
	48.1) Total number of feedlot owners attending these events	0	---	---
49	CFO presentations at informational or producer group events: (per event)	0	1	0
50	Number of mailings to feedlot owners:	0	---	---
51	Feedlot articles placed in newspapers:	1	---	---
Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.				
Date	Description			
1/15/2019	Newsletter article: USDA NRCS announces 2019 EQIP application deadlines			
7/11/2019	Worked with Feedlot Owners to sign up and be evaluated for the MDA Ag Water Quality Certification Program.			
12/15/2019	Worked with MDA Ag Water Quality Certification Program and local producer and local newspaper to promote the County's first certified producer in Lake of the Woods County.			
CFO TRAINING AND MENTORING		Number	PC	PC Total
52	CFO - training CEUs: (Enter total training hours earned - list events below)	21.5	---	---
53	Hours mentoring New CFOs (describe on a separate sheet):		0.25	0
List the training events attended.				
Date	Description	Hours		
1/9/2019	Webex - Annual Report	1.25		
1/16/2019	Webex - Annual Report	1.5		
2/21/2019	Webex - Update on Annual Report / FY20 Registration	0.5		
3/20/2019	Webex - 2018 Registration Number	1		
4/17/2019	Webex - Violations Screen	1.25		
5/15/2019	Webex - Registration A to Z	1.5		
5/29/2019	Regional Meeting: Detroit Lakes	4.5		
6/26/2019	Webex - Tempo Update, Construction Inspections	1.25		
8/28/2019	Webex - 2019 CFO Annual Report, Warehouse Data Dump Tabs, Animal History Report	1.5		
10/9/2019	Webex - Deligation Agreement Work Plan	1.75		
11/7/2019	Regional Meeting: Thief River Falls	3.75		
11/13/2019	Webex - Violations Screen / Map Tool Update	0.5		
12/18/2019	Webex - Year End Reporting	1.25		
OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
54	Feedlots where a MinnFARM was conducted (list sites below):	0	1	0
55	Notifications received claiming air quality exemptions:	0	---	---
56	Meetings with other local government and producer groups:	3	---	---
57	Feedlot ordinance revisions likely, in progress, or completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
		If Yes describe below		
MinnFARM completed by CFO		Describe other county program activities not identified elsewhere.		
registration no.	Site Name			
TOTAL PERFORMANCE CREDITS				4.50

CY2019 MPCA County Feedlot Financial Report			
The county may show all county expenditures beyond the required match.			
		Revised 11/21/19	
County	Lake of the Woods		
County Feedlot Officer	Mike Hirst	218-634-1842 ext#4	
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2018 Carryover	\$ 1,626.92	\$ 1,626.92	0
Grant Award Amount	\$ 7,500.00	\$ 5,615.24	1884.76
Required Match Amount	\$ 7,500.00	\$ 7,500.00	0
2018 Performance Credits (Rec'd in 2019)	\$ 300.00	\$ -	300
TOTAL	\$ 16,926.92	\$ 14,742.16	2184.76
Activity	Spent		
Complaint Response	\$ 200.00		
Inspections & Compliance	\$ 6,000.00		
Owner Assistance	\$ 2,500.00		
Permitting	\$ -		
Registration/Inventories	\$ 1,000.00		
Training/Conferences	\$ 1,900.00		
Administration	\$ 3,058.01		
Other (explain)			
Choose either "overhead lump sum" or "overhead broken down" below. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs.	<i>Example: Overhead is figured into salary. Program activities include overhead.</i>		
Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in addition to salary, enter that amount.)	Spent		
Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)	Spent		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)	\$ 60.31		
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)			
Other (other Training/Travel Exp.)	\$ 23.84		
Reasearch fees			
TOTAL	\$14,742.16		
Employee Name	FTE	Grant Salary Expense (includes insurance/benefits)	
Mike Hirst	0.103	\$ 10,862.28	
Corryn Trask	0.003	\$ 332.41	
Becky Buegler	0.050	\$ 3,336.90	
Joe Vracnik	0.001	\$ 126.42	
TOTAL	0.158	\$ 14,658.01	
FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2019.			