

# 2020 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2020 - December 31, 2020)

Revised November 2020

County: Lake of the Woods

Contact Person: Mike Hirst

Phone: 218-634-1842 ext #4

E-Mail Address: mike.hirst@mn.nacdnet.net

Signature: \_\_\_\_\_

(Signature of County Board Commissioner)

1/23/2021  
(Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

STAFFING LEVEL						
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):					0.11
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:					0.02
3	FTEs supplied through contract with other local government units:					
4	Total Number of FTE positions that supported county program:					0.13
REGISTRATION (Report your current numbers - base grant numbers are displayed for reference)					Base	Current
5	Feedlots in shoreland with 10 - 49 AU:			7	7	
6	Feedlots with 50 - 299 AU:			17	17	
7	Non-CAFO/NPDES/SDS ≥ 300 AU:			1	1	
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")			0	0	
9	Feedlots with NPDES or SDS permits:			0	0	
10	<b>Total - Feedlots required to be registered:</b>			<b>25</b>	<b>25</b>	
11	<b>Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)</b>			<b>25</b>		
Feedlot Sites Inspected		Minimum number of FEEDLOT SITES required to register that must be inspected (7%):			2	
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)					4
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered)		10 - 49 AU	50 - 299 AU	300 or more AU		
Only count first instance of each type of inspection per feedlot		(in shoreland)	(except where noted)	(Non-CAFO/NPDES/SDS)		
13	Compliance inspections	0	4	0		
	13.1) How many included the optional P review			0		
14	Construction inspections	0	0	0		
	14.1) How many received a 2nd construction inspection	0	0	0		
15	Desktop N&P records inspection (P review as part of a compliance inspection should be reported in 13.1)		0	100+ AU & in DWSMA	0	
16	In-field land application inspection	0	0	0		
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0	0		
18	Routine or follow-up stockpile only inspection	0	0	0		
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request					0
20	Number of feedlots inspected within shoreland, a DWSMA, or a TMDL area.					2
21	Number of sites inspected found to be non-compliant with water quality discharge standards.					0
22	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.					0
INSPECTION Performance Credits (Summarized from entries above)						
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible		Total	Not PC eligible	PC eligible	PC	PC Total
23	Compliance inspections <i>min. # of compliance inspections: 1</i>	4	2	2	1.5	3
24	Construction inspections	0	0	0	1	0
25	Desktop N&P records inspections	0	0	0	1.5	0
26	In-field land application inspections	0	0	0	0.5	0
27	Compliance inspections that include optional P review			0	0.5	0
28	Number of facilities that received 2 or more construction inspections.			0	0.5	0
29	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	0.5	0
30	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):			0	0.5	0
31	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.25	0

## Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

Inspections in 2020 focused on sites that are within shoreland, current Watershed Protection and Restoration Strategies project area or within a One Watershed One Plan area. All of these sites met this criteria. In addition, the inspection goals also focused on inspecting all feedlots on a five year rotation. The four feedlots inspected also met this criteria. A goal that was not met through the inspection program in 2020 included sites found within shoreland that have never been inspected. There are not any of these known to the County Feedlot Officer. This goal is to ensure that if there are any unknown feedlots that are found to exist within shoreland, that they be a priority inspection. The other goal set for 2020 inspections that was not met was the inspection of sites that have not been found non-compliant with manure application records. This is a goal, but due to the rotation of inspections on a 5 year basis for all sites, the four inspections completed did not have the animal units requiring them to keep records.

<b>PERMITTING</b>		Number	PC	PC Total
32	30-day construction or expansion notifications received:	0	---	---
33	Interim Permits Issued or Modified:	0	2	0
34	Construction Short-Form Permits Issued or Modified at Sites $\geq$ 300 AU:	0	1	0
35	Public meetings held for construction or expansion to $\geq$ 500 AU:	0	---	---
<b>ENVIRONMENTAL REVIEW (EAW)</b>		Number	PC	PC Total
36	EAW petitions received:	0	---	---
37	EAWs prepared by county:	0	4	0
<b>EMERGENCY RESPONSE</b>		Number	PC	PC Total
38	Events where emergency response was conducted: (on-site visit)	0	2	0
<b>ENFORCEMENT ACTIONS</b>		Number	PC	PC Total
39	Letters of Warning (LOW) issued:	0	---	---
40	Notices of Violation (NOV) issued:	0	---	---
41	Court actions commenced:	0	---	---
<b>FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)</b>		Number	PC	PC Total
42	Feedlots where a partial environmental upgrade was achieved:	0	---	---
43	Feedlots where a complete environmental upgrade was achieved:	1	6	6
<b>LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)</b>		Number	PC	PC Total
44	Feedlots 100+ AU where N records requirements were returned to compliance:	0	---	---
45	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
46	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
47	Sites visited to provide assistance	0	---	---
48	Workshops/trainings hosted/sponsored by the CFO:	0	2	0
	48.1) Total number of feedlot owners attending these events	0	---	---
49	CFO presentations at informational or producer group events: (per event)	0	1	0
50	Number of mailings to feedlot owners:	0	---	---
51	Feedlot articles placed in newspapers:	6	---	---
Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.				
Date	Description			
9/23/2020	Press release: Grant Money Available to MN Livestock Owners for Prevention of Wolf Attacks			
8/4/2020	Press release: MN Extension - Key Components of a Successful Beef Operation: Cow/Calf to Consumer			
7/30/2020	Press release: Coronavirus Food Assistance Program for Livestock Producers			
7/13/2020	Press release: Grazing Resources Available for MN Livestock Farmers			
2/26/2020	Press release: Olson Farm receives Water Quality Certification			
1/15/2020	Press release: Grant Money Available to MN Livestock Owners for Prevention of Wolf Attacks			
CFO TRAINING AND MENTORING		Number	PC	PC Total
52	CFO - training CEUs: (Enter total training hours earned - list events below)	22	---	---
53	Hours mentoring New CFOs (describe on a separate sheet):	0	0.25	0
List the training events attended.				
Date	Description	Hours		
1/15/2020	Webex updates on grant agreements, etc. year-end reporting	0.5		
2/13/2020	Introductory NM Trng. (MDA, MASWCD, BWSR)	10		
5/14/2020	CFO Regional Meeting	2		
6/17/2020	Webex - Online Registration Rollout	1.5		
7/15/2020	CFO Webex- data practices trng.	1.5		
8/19/2020	CFO Webex- how to fix bad data in online training, reg. report	1.5		
9/23/2020	Regional meetings	2		
11/18/2020	CFO Webex - H2S, Year-end reporting	1.5		
12/16/2020	CFO Webex- Year-end reporting	1.5		
OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
54	Feedlots where a MinnFARM was conducted (list sites below):	0	1	0
55	Notifications received claiming air quality exemptions:	0	---	---
56	Meetings with other local government and producer groups:	0	---	---
57	Feedlot ordinance revisions likely, in progress, or completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
		If Yes describe below		
MinnFARM completed by CFO		Describe other county program activities not identified elsewhere.		
registration no.	Site Name			
TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned	
58	Both registration files have ALL documentation uploaded to TEMPO	1	0	
59	All four inspection files have ALL documentation uploaded to TEMPO	1	0	
60	Both permit files have ALL documentation uploaded to TEMPO	2	0	
TOTAL PERFORMANCE CREDITS				9.00

Lake of the Wood County

CY2020 MPCA County Feedlot Financial Report			
The county may show all county expenditures beyond the required match.			
		Revised 10/12/20	
<b>County</b>	Lake of the Woods County		
<b>County Feedlot Officer</b>	Mike Hirst	<b>218-634-1842 #4</b>	
	NAME	PHONE	
	<b>Budgeted</b>	<b>Spent</b>	<b>Balance Remaining</b>
2019 Carryover	\$ 2,184.76	\$ 2,184.76	0
Grant Award Amount	\$ 7,500.00	\$ 3,211.29	4288.71
Required Match Amount	\$ 7,500.00	\$ 7,500.00	0
2019 Performance Credits (Rec'd in 2020)	\$ 682.30	\$ 682.30	0
<b>TOTAL</b>	<b>\$ 17,867.06</b>	<b>\$ 13,578.35</b>	<b>4288.71</b>
<b>Activity</b>	<b>Spent</b>		
Complaint Response	\$ 200.00		
Inspections & Compliance	\$ 5,801.83		
Owner Assistance	\$ 2,500.00		
Permitting	\$ -		
Registration/Inventories	\$ 1,000.00		
Training/Conferences	\$ 1,900.00		
Administration	\$ 1,900.00		
Other (explain)			
<b>Choose either "overhead lump sum" or "overhead broken down" below. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -&gt; and do not enter Overhead costs.</b>	<i>Example: Overhead is figured into salary. Program activities include overhead.</i>		
<b>Overhead Lump Sum</b> (If you do not break down overhead expenses but track them in a lump some or in addition to salary, enter that amount.)	<b>Spent</b>		
<b>Overhead Broken Down</b> (If you break down overhead expenses please enter amount spent for each.)	<b>Spent</b>		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)			
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)			
Training Exp for Manure Management			
Training in DL (hotel \$110.86 and meals \$40.66)	\$ 151.52		
MACFO Dues	\$ 125.00		
<b>TOTAL</b>	<b>\$13,578.35</b>		
<b>Employee Name</b>	<b>FTE</b>	<b>Grant Salary Expense</b> (includes insurance/benefits)	
Mike Hirst	0.1079	\$ 11,691.96	
Corryn Trask	0.0048	\$ 503.80	
Becky Buegler	0.0166	\$ 1,106.07	
<b>TOTAL</b>	<b>0.129326923</b>	<b>\$ 13,301.83</b>	

FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2019.