

# 2022 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2022 - December 31, 2022)

Revised November 2022

County: Lake of the Woods  
 Phone: 218-634-1842

Contact Person: Mike Hirst  
 E-Mail Address: mike.hirst@mn.nacdn.net

Signature:   
 (Signature of County Board Commissioner)

04-11-2023  
 (Date)

**All data must be entered in accordance with the Annual CFO Report Guidance Document.**  
*Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.*

STAFFING LEVEL						
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):					0.09
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:					0.05
3	FTEs supplied through contract with other local government units:					0
4	Total Number of FTE positions that supported county program:					0.14
REGISTRATION <i>(Report your current numbers - base grant numbers are displayed for reference)</i>						
					Base	Current
5	Feedlots in shoreland with 10 - 49 AU:				7	4
6	Feedlots with 50 - 299 AU:				17	15
7	Non-CAFO/NPDES/SDS ≥ 300 AU:				1	1
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")				0	
9	Feedlots with NPDES or SDS permits:				0	
10	<b>Total - Feedlots required to be registered:</b>				<b>25</b>	<b>20</b>
11	<b>Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)</b>					<b>25</b>
Feedlot Sites Inspected						Minimum number of FEEDLOT SITES required to register that must be inspected (7%):
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)					3
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered)		10 - 49 AU	50 - 299 AU	300 or more AU		
Only count first instance of each type of inspection per feedlot		(in shoreland)	(except where noted)	(Non-CAFO/NPDES/SDS)		
13	Compliance inspections	1	2			
	13.1) How many included the optional P review	0	0			
14	Construction inspections		1			
	14.1) How many received a 2nd construction inspection		1			
15	Desktop N&P records inspection <small>(P review as part of a compliance inspection should be reported in 13.1)</small>	0		100+ AU & in DWSMA		
16	In-field land application inspection					
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)					
18	Routine or follow-up stockpile only inspection					
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request					0
20	Number of feedlots inspected within shoreland or a DWSMA.					2
21	Number of feedlots inspected within the County's priority areas as designated in the work plan.					3
22	Number of sites inspected found to be non-compliant with water quality discharge standards.					1
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.					0
INSPECTION Performance Credits (Summarized from entries above)						
		Total	Not PC eligible	PC eligible	PC	PC Total
24	Compliance inspections <i>min. # of compliance inspections: 1</i>	3	2	1	1.5	1.5
25	Construction inspections	1	0	1	1	1
26	Desktop N&P records inspections	0	0	0	1.5	0
27	In-field land application inspections	0	0	0	0.5	0
28	Compliance inspections that include optional P review			0	0.5	0
29	Number of facilities that received 2 or more construction inspections.			1	0.5	0.5
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	0.5	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):			0	0.5	0
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.25	0

## Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

There were a total of 4 feedlot inspections completed in 2022. One site had two inspections. At this site, the livestock producer had some violations with where he wintered his cattle due to adverse wet spring conditions. The CFO inspected the newly registered site and provided options for the producer to come back into compliance. After the producer took corrective actions, the site was deemed to be back into compliance with a second site inspection. Of the three sites that were inspected, one site was within shoreland, and the other two sites were within a One Watershed One Plan area. In addition, the inspection goals also focused on inspecting all feedlots on a five year rotation. The CFO also worked with a former producer in closing his lot area and providing appropriate documentation.

<b>PERMITTING</b>		Number	PC	PC Total
33	30-day construction or expansion notifications received:	0	---	---
34	Interim Permits Issued or Modified:	0	2	0
35	Construction Short-Form Permits Issued or Modified at Sites $\geq$ 300 AU:	0	1	0
36	Public meetings held for construction or expansion to $\geq$ 500 AU:	0	---	---
<b>ENVIRONMENTAL REVIEW (EAW)</b>		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	4	0
<b>EMERGENCY RESPONSE</b>		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	0	2	0
<b>ENFORCEMENT ACTIONS</b>		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
<b>FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)</b>		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	0	---	---
44	Feedlots where a complete environmental upgrade was achieved:	0	6	0
<b>LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)</b>		Number	PC	PC Total
45	Feedlots 100+ AU where N records requirements were returned to compliance:	0	---	---
46	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
47	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
48	Sites visited to provide assistance	2	---	---
49	Workshops/trainings hosted/sponsored by the CFO:	1	2	2
	49.1) Total number of feedlot owners attending these events	14	---	---
50	CFO presentations at informational or producer group events: (per event)	0	1	0
51	Number of mailings to feedlot owners:	1	---	---
52	Feedlot articles placed in newspapers and/or social media:	5	---	---

Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.

Date	Description
2/7/2022	Livestock Workshop Promotion
2/23/2022	Livestock Investment Grant
3/10/2022	Livestock Workshop article after event
5/3/2022	Keeping Livestock Inventory Records
6/24/2022	Drought Relief Application Window

CFO TRAINING AND MENTORING		Number	PC	PC Total
53	CFO - training CEUs: (Enter total training hours earned - list events below)	23.75	---	---
54	Hours mentoring New CFOs (describe on a separate sheet):	0	0.25	0

List the training events attended.

Date	Description	Hours
1/12/2022	Online Permitting	1
1/19/2022	CFO Webex: data practices	1.5
2/16/2022	CFO webex: NPDES/SDS/gap sites	1
3/16/2022	CFO Webex: Reg numbers, horizon	1
4/20/2022	CFO Webex: Inspections	1.5
5/19/2022	WEBEX: Shore Land, Year-end review Summary, CFO Resources, Permit app Review	1.25
6/7/2022	Regional meetings	4
6/15/2022	Webex: Enforcement & NRCS NM plans	1.25
7/27/2022	CFO webex: Inspection checklist training	1.5
8/17/2022	Inspection checklist trng. Part 2	1.5
9/21/2022	CFO WEBEX: new MPCA website, permitting, training, Horizon updates, in field land app insp.	1.5
10/6/2022	Regional meetings: Thief River Falls	4
10/19/2022	CFO WEBEX:MMP cover crop requirements NPDES permits, EM incl. fish kills, over app of N in drought	1.25
12/21/2022	2022 Annual CFO Reporting	1.5

OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
55	Feedlots where a MinnFARM was conducted (list sites below):	0	1	0
56	Notifications received claiming air quality exemptions:	0	---	---
57	Meetings with other local government and producer groups:	0	---	---

58 Feedlot ordinance revisions likely, in progress, or completed?  Yes  No If Yes describe below

MinnFARM completed by CFO		Describe other county program activities not identified elsewhere.
registration no.	Site Name	

TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned
59	Reviewed registration files have ALL documentation uploaded to TEMPO, if applicable.	1	0
60	All four inspection files have ALL documentation uploaded to TEMPO	1	0
61	Both permit files have ALL documentation uploaded to TEMPO	2	0
62	90% of inspection data entered within 60 days of inspection	2	2

**TOTAL PERFORMANCE CREDITS** **7.00**

<b>CY2022 MPCA County Feedlot Financial Report</b>			
The county may show all county expenditures beyond the required match.			
		Revised 11/29/22	
<b>County</b>	Lake of the Woods		
<b>County Feedlot Officer</b>	Mike Hirst	<b>218-634-1842</b>	
	NAME	PHONE	
	<b>Budgeted</b>	<b>Spent</b>	<b>Balance Remaining</b>
2021 Funds Leftover			0
2022 Grant Award Amount	\$ 7,500.00	\$ 6,767.57	732.43
2022 Required Match Amount	\$ 7,500.00	\$ 7,500.00	0
<b>TOTAL</b>	<b>\$ 15,000.00</b>	<b>\$ 14,267.57</b>	<b>732.43</b>
PC NUMBER earned (per MPCA) in 2022 for 2021 work	\$ 6.00		
PC DOLLAR amount rec'd in 2022 for 2021 work	\$ 1,113.39		
<b>Activity</b>	<b>Spent</b>		
Complaint Response	\$ 200.00		
Inspections & Compliance	\$ 5,000.00		
Owner Assistance	\$ 4,000.00		
Permitting	\$ 200.00		
Registration/Inventories	\$ 400.00		
Training/Conferences	\$ 1,200.00		
Administration	\$ 2,313.83		
Other (explain)			
<b>Overhead Broken Down</b> (If you break down overhead expenses please enter amount spent for each.)			
	<b>Spent</b>		
MACFO Dues	\$ 125.00		
Livestock Workshop Expenses	\$ 799.88		
Training Expenses	\$ 28.86		
<b>TOTAL</b>	<b>\$14,267.57</b>		
<b>Employee Name</b>	<b>FTE</b>	<b>Grant Salary Expense</b> (includes insurance/bene	
Mike Hirst	0.09	\$ 10,290.40	
Corryn Trask	0.01	\$ 606.97	
Joe Vrtacnik	0.01	\$ 1,879.10	
Becky Buegler	0.03	\$ 537.36	
<b>TOTAL</b>	<b>0.14</b>	<b>\$ 13,313.83</b>	
<b>FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2019.</b>			